

Research Terms of Reference

Shelter Assessment 2019

AFG1904

Afghanistan

November 2019
V3

REACH Informing
more effective
humanitarian action

1. Executive Summary

Country of intervention	Afghanistan		
Type of Emergency	<input type="checkbox"/> Natural disaster	<input type="checkbox"/> Conflict	<input checked="" type="checkbox"/> Complex Emergency
Type of Crisis	<input type="checkbox"/> Sudden onset	<input type="checkbox"/> Slow onset	<input checked="" type="checkbox"/> Protracted
Mandating Body/ Agency	UNHCR		
Project Code	02DWM (ACTED) ; IMPACT code pending		
Overall Research Timeframe	01/10/19 – 31/01/20		
Research Timeframe	1. Start collect data: 04/12/2019	5. Preliminary presentation: 15/01/2020	
	2. Data collected: 18/12/2019	6. Outputs sent for validation: Factsheets: 17/12/2019 (template only) Maps: 31/12/2019 Report: 15/01/2020	
	3. Data analysed: 26/12/2019	7. Outputs published: Factsheets and maps: 10/01/2020 Report: 25/01/2020	
	4. Data sent for validation: 26/12/2019	8. Final presentation: 31/01/2020	
Number of assessments	<input checked="" type="checkbox"/> Single assessment (one cycle)		
	<input type="checkbox"/> Multi assessment (more than one cycle)		
Humanitarian milestones	Milestone	Deadline	
	<input type="checkbox"/> Donor plan/strategy	_ _ / _ _ / _ _ _ _	
	<input type="checkbox"/> Inter-cluster plan/strategy	_ _ / _ _ / _ _ _ _	
	<input checked="" type="checkbox"/> Cluster plan/strategy	31/12/2019 UNHCR/The Shelter Cluster will use this data to inform the strategy and programmatic response in 2020	
	<input type="checkbox"/> NGO platform plan/strategy	_ _ / _ _ / _ _ _ _	
	<input type="checkbox"/> Other (Specify):	_ _ / _ _ / _ _ _ _	
	Audience type	Dissemination	

Audience Type & Dissemination	<input type="checkbox"/> Strategic <input checked="" type="checkbox"/> Programmatic <input type="checkbox"/> Operational <input type="checkbox"/> [Other, Specify]	<input type="checkbox"/> General Product Mailing (e.g. mail to NGO consortium; HCT participants; Donors) <input type="checkbox"/> Cluster Mailing (Education, Shelter and WASH) and presentation of findings at next cluster meeting <input checked="" type="checkbox"/> Presentation of findings (e.g. at HCT meeting; Cluster meeting) <input checked="" type="checkbox"/> Website Dissemination (Relief Web & REACH Resource Centre) <input type="checkbox"/> [Other, Specify]
Detailed dissemination plan required	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
General Objective	<p>The overall objective of this research is to contribute towards the development of a comprehensive and evidence-based strategy for the Emergency Shelter (ES)/NFI Cluster in Afghanistan, through the implementation of a sector-specific assessment in four priority provinces: Herat, Jawzjan, Badakhshan, and Kandahar.¹</p>	
Specific Objective(s)	<ul style="list-style-type: none"> • To build on the Whole of Afghanistan Assessment² (WoAA) 2019 sector-specific findings with a view to providing a more nuanced understanding of the reported shelter and basic NFI needs of crisis-affected population; • To provide a comprehensive evidence base of ES/NFI priority needs in four provinces of interest in Afghanistan; • To provide an in-depth understanding of the key challenges and coping strategies related to ES/NFI in four provinces of interest in Afghanistan; • To provide an understanding of how these needs, challenges and coping strategies distribute and inter-relate across the three target population groups (Internally Displaced Persons (IDPs), host communities and non-displaced natural-disaster affected populations), so to inform a more targeted response; • To investigate preference in modalities of aid provision related to the ES/NFI response across the three target population groups in four provinces of interest in Afghanistan. 	
Research Questions	<ol style="list-style-type: none"> 1. What are the different shelter typologies accessed by the population of interest? 2. What are the priority needs in terms of ES/NFI across the three population groups of interest and across the assessed provinces? 3. What are the most reported challenges related to ES/NFI that the populations of interest face across the assessed provinces? 4. What coping strategies do the populations of interest mostly resort to when faced with challenges related to ES/NFI across the assessed provinces? 5. What would be the preferred modalities of aid provision related to ES/NFI of the populations of interest across the assessed provinces? 6. What are the specific shelter, living, and rent arrangements between host and displaced household members? 7. What is the level of tenure security, safety, and dignity that affected populations have been able to achieve in their shelter arrangements? 	

¹ The provinces were selected based on the key needs determined by other assessments of the country, including vulnerability criteria from the 2019 WoAA as well as input from the Shelter Cluster. These assessments provided an indication of which provinces: a) have the largest caseloads of people in need of shelter/NFI assistance in accordance with specified target population groups; b) are the most accessible for partners to intervene in and thus provide assistance for those in need; c) have the greatest severity of shelter needs; and the types of needs within each province.

² The Whole of Afghanistan Assessment is a multi-sector assessment conducted by REACH, including education, shelter and NFI, food security, health, nutrition, protection and WASH, which provides longitudinal information of needs and severity across population groups and geographic areas, and offers consistent information on the Afghan population for the HNO and HRP processes for prioritizing humanitarian response in the country.

Geographic Coverage	Four provinces (Herat, Jawzjan, Badakhshan, and Kandahar) identified as high priority for shelter and NFI needs based on the 2019 WoAA assessment			
Secondary data sources	<ul style="list-style-type: none"> REACH Whole of Afghanistan Assessment 2019 REACH Afghanistan North Flood Response Evaluation Assessment, April 2017 Humanitarian Needs Overview 2019 Humanitarian Response Plan 2018 - 2021 CSO Afghanistan Living Conditions Survey 2016-2017 All relevant UNHCR and IOM reports including the Displacement Tracking Matrix (DTM) 			
Population(s)	<input type="checkbox"/>	IDPs in camp	<input type="checkbox"/>	IDPs in informal sites
	<input checked="" type="checkbox"/>	IDPs in host communities	<input type="checkbox"/>	IDPs [Other, Specify]
	<input type="checkbox"/>	Refugees in camp	<input type="checkbox"/>	Refugees in informal sites
	<input type="checkbox"/>	Refugees in host communities	<input type="checkbox"/>	Refugees [Other, Specify]
	<input checked="" type="checkbox"/>	Host communities	<input checked="" type="checkbox"/>	Non-displaced, disaster affected
Stratification	<input checked="" type="checkbox"/>	Geographical: 4 provinces Population size per strata is known? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/>	3 strata: Population size per strata is known? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/>	[Other Specify] #: __ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No
Data collection tool(s)	<input checked="" type="checkbox"/>	Structured (Quantitative)	<input checked="" type="checkbox"/>	Semi-structured (Qualitative)
	Sampling method		Data collection method	
Structured data collection tool # 1	<input type="checkbox"/> Purposive <input type="checkbox"/> Probability / Simple random <input type="checkbox"/> Probability / Stratified simple random <input checked="" type="checkbox"/> Probability / Cluster sampling <input type="checkbox"/> Probability / Stratified cluster sampling <input type="checkbox"/> [Other, Specify]		<input type="checkbox"/> Key informant interview (Target #):_____ <input type="checkbox"/> Group discussion (Target #):_____ <input checked="" type="checkbox"/> Household interview (Target #): 5,296 <input type="checkbox"/> Individual interview (Target #):_____ <input type="checkbox"/> Direct observations (Target #):_____ <input type="checkbox"/> [Other, Specify] (Target #):_____ 	
Semi-structured data collection tool (s) # 1	<input checked="" type="checkbox"/> Purposive <input type="checkbox"/> Snowballing <input type="checkbox"/> [Other, Specify]		<input type="checkbox"/> Key informant interview (Target #):_____ <input type="checkbox"/> Individual interview (Target #):_____ <input checked="" type="checkbox"/> Focus group discussion (Target #): 20³ <input type="checkbox"/> [Other, Specify] (Target #):_____ 	
Target level of precision if probability sampling	95% level of confidence ⁴		5 +/- % margin of error	
Data management platform(s)	<input checked="" type="checkbox"/>	IMPACT	<input type="checkbox"/>	UNHCR
	<input type="checkbox"/>	[Other, Specify]		
Expected output type(s)	<input type="checkbox"/>	Situation overview #: __	<input checked="" type="checkbox"/>	Report : 1
	<input checked="" type="checkbox"/>	Presentation (Preliminary): 1	<input type="checkbox"/>	Presentation (Final) #: __
	<input type="checkbox"/>	Interactive dashboard #: _	<input type="checkbox"/>	Webmap #: __
	<input checked="" type="checkbox"/>	Household dataset: 1 (clean and anonymized)		
	<input type="checkbox"/>	Profile #: __	<input checked="" type="checkbox"/>	Factsheet: 4 (one per province)
			<input checked="" type="checkbox"/>	Map: 12

³ In Province A and B, four FGDs will be conducted: 2 with IDPs (1 male, 1 female) and 2 with host (1 male, 1 female). In province C and D, in addition to the IDP and host FGDs mentioned, two additional FGDs (1 male, 1 female) will be conducted with disaster-affected non-displaced population group because natural disasters do not always occur in every province of Afghanistan.

⁴ HH level findings will allow 95% confidence level and 5% margin of error for displaced populations included in this assessment when compared at regional level, and a 95% confidence level and 5% margin of error for combined population groups at provincial level. These precision levels do not apply to Focus Group Discussions.

Access	<input checked="" type="checkbox"/>	Public (available on REACH resource center and other humanitarian platforms)
	<input type="checkbox"/>	Restricted (bilateral dissemination only upon agreed dissemination list, no publication on REACH or other platforms)
Visibility	REACH	
	Donor: UNHCR	

2. Rationale

After 40 years of continued humanitarian crisis, Afghanistan remains one of the world's most complex humanitarian emergencies, driven by escalating conflict and devastating natural disasters. The combination of these factors has resulted in almost twice as many people in need compared to 2018, as projected by the 2019 Humanitarian Needs Overview (HNO).⁵ Displacement undermines individuals' self-protection capacity, triggering unwanted coping mechanisms that put them at risk. According to the 2019 HNO, more than 39% of Internally Displaced Persons (IDP) and returnees reportedly live in makeshift shelters, and 32% noted the need for adequate shelter as their greatest priority.⁶ Beyond displaced populations, the HNO estimates that 1 million people are in need of adequate shelter in Afghanistan in 2019.⁷ With emergency shelter and non-food items (NFI) provision emerging as a key priority in Afghanistan, the ES/NFI Cluster faces a number of challenges related to the need to ensure an effective response and delivery of basic lifesaving assistance, notably emergency shelter, shelter repair, rental support, NFIs and winterization assistance.

The 2019 Whole of Afghanistan Assessment (WoAA) provides a national and regional overview of critical shelter and NFI needs across multiple crisis-affected population groups. However, it has only a limited capacity to provide more nuanced and localized information to guide programmatic responses in the ES/NFI sector, and does not describe the unique differences in shelter needs between conflict-displaced IDPs, host communities, and non-displaced, disaster affected populations. This project aims to address these gaps by conducting an in-depth assessment of ES/NFI specific needs in four priority provinces of Afghanistan as identified by the WoAA and agreed on with the ES/NFI Cluster for the three aforementioned displacement strata. The project will provide UNHCR and the Emergency Shelter and Non-Food Items Cluster (ES/NFI Cluster) with a more granular, sector specific understanding of priority needs across population groups in these provinces, in order to inform the Cluster strategy and programmatic response in Afghanistan.

3. Methodology

3.1. Methodology overview

This assessment will adopt a mixed-methods approach, using quantitative and a qualitative primary data collection methods to assess the needs of three target populations across the four provinces of interest in Afghanistan. The identification of the four provinces of interest and the design of primary data collection tools will be informed by secondary data review, relying heavily upon the 2019 WoAA, and agreed on with the ES/NFI Cluster. Primary data collection activities will include both quantitative data collection, including statistically representative household (HH) surveys, and a qualitative component, including focus group discussions (FGD) with affected populations. Survey data will be collected through the KoBo mobile application. FGD data will be transcribed and analyzed through Nvivo software. The FGD findings will be used to contextualize survey data and triangulate results with secondary sources. Key findings resulting from all research activities will be presented in a final report.

3.2 Population of interest

This project will target three population groups of interest across four provinces in Afghanistan:

- **Internally Displaced Persons (IDPs):** are defined as “persons or groups of persons who have recently been forced or obliged to flee or to leave their homes or places of habitual residence, in particular as a

⁵ OCHA (2019), Afghanistan Humanitarian Needs Overview (HNO).

⁶ Ibid

⁷ OCHA (2019), Afghanistan Humanitarian Needs Overview (HNO).

result of or in order to avoid the effects of armed conflict, situations of generalized violence, violations of human rights or natural or human-made disasters, and who have not crossed an internationally recognized state border.”⁸

- **Host communities:** refers to all communities that host large populations of refugees, returnees or internally displaced persons, typically in camps or integrated into households directly.
- **Non-displaced natural-disaster affected populations:** includes those households that have never been displaced as a result of or in order to avoid the effects of armed conflict, situations of generalized violence, violations of human rights or natural or human-made disaster, but who have been affected by natural disasters that have occurred since 2019. ‘Affected’ will be defined as households having their shelter severely damaged or destroyed as a result of natural disasters, such as floods.

The provinces will be selected based on the key needs determined by other, broader assessments of the country, including vulnerability criteria from the 2019 WoAA as well as input from the Shelter Cluster. These broader assessments will provide an indication of which provinces: a) have the largest caseloads of people in need of shelter/NFI assistance in accordance with specified target population groups; b) are the most accessible for partners to intervene in and thus provide assistance for those in need; c) have the greatest severity of shelter needs; and the types of needs within each province.

3.3 Secondary data review

The ES/NFI/W Assessment will build upon the REACH Whole of Afghanistan Assessment 2019 (WoAA), which will be used to identify the four priority provinces for assessment, inform tool design, provide lessons learned with initial shelter indicators. In addition to the WoAA, previous REACH Shelter Assessments, and Global Shelter Cluster indicator guidelines will be used to inform questionnaire design. Findings from response-wide documentation, such as the Humanitarian Needs Overview 2019 and the Humanitarian Response Plan 2018 – 2021, as well as other recent REACH projects including the Afghanistan North Flood Response Evaluation Assessment 2017, will be used to substantiate findings. This provides a foundation for the current state of knowledge and purpose for the assessment, and ensures pertinent information gaps are identified and filled by new data collection. Finally, available data, such as that produced by IOM’s Displacement Tracking Matrix (DTM), will be triangulated with provincial and population group findings at the analysis stage, to inform strategic planning of the Clusters at the settlement or community level.

3.4 Primary Data Collection

Primary data collection activities will be conducted through a mixed-methods approach, including a combination of quantitative and qualitative tools. First, a household survey will be conducted to collect statistically representative data at province level. A cluster sampling methodology will be applied to identify respondents across the selected provinces, providing results with a confidence level of 95% and margin of error of 5% at the province and targeted population group level. The non-displaced natural disaster affected population group is only expected to be present, sampled, and analysed in two of the four priority provinces, as natural disasters do not always occur in every province of Afghanistan. The sampling strategy will use the IOM Displacement Tracking Matrix (DTM), OCHA natural disaster tracking database, and UNFPA Flowminder dataset 2019 to determine the populations of each strata within each province, using villages as sampling units. Within each village, at least 4 interviews will be completed. The tool will be designed based on past shelter assessments and extensive secondary data review on the Afghanistan ES/NFI context.

Prior to any data collection, extensive training will be provided to all enumerators. Senior Field Coordinators will be trained by the Assessment Officer in Kabul, and these SFOs will then return to their provinces and train Team Leaders and enumerators on the methodology and questionnaire. First, four Senior Field Officers (SFOs) will be trained on the tool by the Assessment Officer in Kabul. SFOs will then train Team Leaders and enumerators from their regional bases. SFOs are responsible for overseeing data collection across their respective provinces, including the hiring and training of teams, delegation of districts to team leaders, and management of data collection timelines. Team Leaders are staff who do not collect interviews, but who oversee teams of 7-8 enumerators to ensure timely and high-quality data collection. Sr. Field

⁸ United Nations (1998), [Guiding Principles on Internal Displacement](#), E/CN.4/1998/53/Add.2

Coordinators are responsible for team management across a specific province, including hiring, training, timelines, and data quality. Team Leaders do not conduct interviews themselves, but are field staff responsible for monitoring a small group of enumerators to ensure data collection is on time and of good quality. To further further ensure high quality data, daily data checking and cleaning will take place, identifying common errors, corrections and improvements which are fed back to the teams via SFOs and Team Leaders.

In the field, to ensure randomisation of household selection, enumerators will be provided with the precise sample for each population group in the village they are visiting. They will then approach the centre of the village, pick a random direction by dropping a pen and following the direction it points and then walk in that direction to the edge of the village, counting number of houses passed. The number of houses passed will then be divided by the number of interviews to be completed, with the enumerator approaching every n-number house for data collection. If the household is suitable (presence of a respondent over 18 years, who is knowledgeable of household affairs and consents to participate), the interview will be completed, and the enumerator will carry on to the next n-number house. If the household is not suitable for interview, the enumerator will ask this household where the next household is that's to the right and within 100m, completing the interview there. The enumerator will then return to the original location and continue the randomisation process.

Table 1: Households level sample estimates, by province and population group

Province	Host Community		IDPs		Non-displaced, disaster affected		Sample Total
	Population	Sample Size	Population	Sample Size	Population	Sample Size	
Herat	195,303	528	30,498	584	2,429	444	1556
Kandahar	23,121	556	29,776	536	19,180	476	1568
Jawzjan	39,199	516	12,247	576	n/a	n/a	1092
Badakhshan	12,402	508	2,408	572	n/a	n/a	1080
Total	270,025	2108	74,929	2268	21,609	920	5296

With a view of collecting more nuanced information on the key dynamics affecting populations with ES/NFI needs, a second, qualitative primary collection activity will be conducted across the four provinces of interest with the same key population groups. The qualitative data collection will include two focus group discussions (FGDs) per strata with affected communities per province (two FGDs with IDPs and two FGDs with host community). Participants for FGDs will be purposively sampled across target population groups in order to ensure the composition of homogeneous groups.

Table 2: Qualitative data collection sample size

Province	Semi-Structured FGDs
Herat	2 x IDP 2 x Host Community 2 x Non-displaced natural-disaster affected populations
Kandahar	2 x IDP 2 x Host Community 2 x Non-displaced natural-disaster affected populations
Jawzjan	2 x IDP 2 x Host Community
Badakhshan	2 x IDP 2 x Host Community
TOTAL	20

Data

collection

will take place in one round, with a HH survey and FGDs being conducted between 24 November and 8 December. Data collected through FGDs will help further contextualize and triangulate HH survey findings. The household level survey tool will be designed for use on Open Data Kit (Kobo Toolbox), allowing constrained and efficient data collection using

smartphones in the field, where possible. FGDs will be transcribed by REACH's data team in Mazar and assessed by the dedicated assessment officer.

3.5. Data Processing & Analysis

Throughout data collection, cleaning will regularly take place to maintain the high standard of the assessment. A cleaning log of all changes will be kept and will be available upon request after the publication of datasets on the REACH resource centre. REACH will develop an analysis syntax to be conducted in R software. Further details on the data analysis plans can be seen in Section 4 of this TOR. In addition to the household level survey, FGD data will be analysed using NVivo software, and used to substantiate quantitative findings. Findings from the analysis will be used to generate a range of useful products, with templates agreed upon by REACH, including provincial-level factsheets of key findings and a detailed shelter and winterization assessment report.

3.6 Workplan

	October				November				December				January			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
TOR																
Tool development																
Enumerator training																
Data collection																
Data analysis and dataset																
Maps																
Factsheets																
Preliminary presentation																
Report																

4. Roles and responsibilities

Table 3: Description of roles and responsibilities

Task Description	Responsible	Accountable	Consulted	Informed
<i>Research design</i>	Assessment Officer	Assessment Manager	UNHCR / ES/NFI Cluster / IMPACT HQ	Country Focal Point (CFP)
<i>Supervising data collection</i>	Senior Field Officer	Assessment Officer	IMPACT HQ/Assessment Manager	UNHCR / Country Focal Point (CFP)
<i>Data processing (checking, cleaning)</i>	Assessment Officer/Data Team	Assessment Officer	IMPACT HQ / Assessment Manager	UNHCR / Country Focal Point (CFP)
<i>Data analysis</i>	Data Team	Assessment Officer	IMPACT HQ / Senior GIS Officer/Senior GIS Officer	UNHCR / Country Focal Point (CFP)

Output production	Assessment Officer	Assessment Manager	IMPACT HQ	UNHCR / Country Focal Point (CFP)
Dissemination	Assessment Officer	Assessment Manager	IMPACT HQ	UNHCR / Country Focal Point (CFP)
Monitoring & Evaluation	Assessment Officer	Assessment Manager	IMPACT HQ	UNHCR / Country Focal Point (CFP)
Lessons learned	Assessment Officer	Assessment Manager	Country Focal Point (CFP)	IMPACT HQ

Responsible: the person(s) who executes the task

Accountable: the person who validates the completion of the task and is accountable of the final output or milestone

Consulted: the person(s) who must be consulted when the task is implemented

Informed: the person(s) who need to be informed when the task is completed

5. Data Analysis Plan

TABLE 4: TOOL FOR FOCUS-GROUP DISCUSSION

Research questions	Q#	Sub-research Question	Sub-research question group	Questionnaire QUESTION	Probes
				In which province is the FGD taking place?	
				In which district is the FGD taking place?	
				In which village is the FGD taking place?	
				Which population group is participating?	Displaced / Non-displaced Disaster-affected / Non-displaced
Introduction/Warm up	A.1			What type of shelter do you live in?	
	A.2			For how long have you lived in your current shelter?	
	B.1	Describe your shelter, including damage and repairs.	Living space	Is your shelter big enough for all members of your household to live and sleep in? Why or why not?	
	B.2		Damage and Repairs	Has your shelter been damaged in the last six months?	If yes, what were the damages? What caused the damage? What did you do to fix the damage?
	B.3			Are you satisfied with the quality of repairs you've been able to make to your shelter? Why or why not?	
	B.4			Who takes care of repairing the shelter?	
	B.5			Where do you find the materials for repairs normally?	

What is the level of tenure security/safety and dignity that affected populations have been able to achieve?	C.1	How safe do you feel in your shelter?	Protection against severe weather	Does your shelter protect you from bad weather and natural hazards? How so?	
	C.2			In your opinion, will your shelter provide adequate protection/warmth for the winter season? Why or why not?	What kind of bad weather or natural hazards are of concern to you and your shelter?
	C.3			How could your shelter be improved to protect you better during the winter?	
	C.4		Protection of life / privacy	Do you feel safe in your shelter, for example when dealing with theft or violent people? Why?	
	C.5			How could your shelter be changed to make you feel safer?	
What is the level of tenure security/safety and dignity that affected populations have been able to achieve?	D.1	How secure do you feel in this shelter, in terms of tenure?	Issues with tenancy	Were you or other families in this area having problems with housing or rental or tenure agreements in the last 12 months?	What were the problems? With whom?
	D.2			In the community over the past year, have evictions been common?	What were the reasons for eviction? What did the families do after they were evicted?
What are the priority needs in terms of ES/NFI across the three populations of interest and across the assessed provinces?	E.1	What assistance have you received?	Access	Has your family and/or someone else you know in the community received assistance with their shelter from humanitarian organizations, such as building materials or items for your household (NFI)?	What types of assistance were received (cash, in-kind items, training, etc)?
	E.2	Were these items useful to our household? Why or why not?	Usefulness of distributions	Do you recognize articles that are distributed?	Did you know what to do with them? Explain your answer. How were these items used?
	E.3			Was the assistance you received what was needed to meet your household's needs? How so?	
	E.4			Which articles were the most useful and which were not at all useful?	
	E.5		Which NFI or shelter items do you still need, that were not included in the assistance you have already received?	Which item that you listed the most important need right now?	
	E.6	What are the most important items your household needs to prepare for winter?	Priority Needs	What are the shelter items that your household or community needs most to prepare for the coming winter?	Which item that you listed the most important need right now?
	E.7			How do you think assistance for your shelter can be improved?	

<p>1) What are the most reported challenges related to ES/NFI that the populations of interest face across the assessed provinces?</p> <p>2) What coping strategies do the populations of interest mostly resort to when faced with challenges related to ES/NFI across the assessed provinces, including IDP/host community relationships?</p>	F.1	What barriers do you face in accessing shelter or NFI assistance with NGOs?	Barriers to assistance	Did your family and/or someone else you know in the community have any problems with getting that aid? What were those problems?	
	F.2			What has your family and/or someone else you know in the community done to overcome or avoid these problems with getting aid?	
	F.3	Are there items that are not available in markets or distributions?	Barriers to materials/NFIs	Are shelter and NFI materials affordable on the market?	If yes, what do you do when you cannot afford the materials?
	F.4			Are there shelter or NFI items that are not available in markets or distributions?	What do you do when the materials are too expensive?
<p>What would be the preferred modalities of aid provision related to ES/NFI of the populations of interest across the assessed provinces?</p>	G.1	How do you prefer to receive shelter and NFI assistance?	Preferred forms of aid	How would you like to receive shelter and NFI assistance in the future? Why?	
	G.2		Future use of aid	How would you like to receive assistance for the winter months in the future? Why?	
<p>Conclusions</p>	H.1		Other thoughts and comments	Do you have any final thoughts on shelter or NFI assistance for your household or community? Please explain.	

TABLE 5: TOOL FOR HOUSEHOLD ASSESSMENT

Research questions	IN #	Indicator group / sector	Indicator / Variable	Questionnaire Question	Instructions	Questionnaire Responses
Demographics		Consent	Introduction	My name is [[name]] and I work for ACTED. On behalf of UNHCR and the Emergency Shelter and NFI cluster, we are conducting an assessment of households in your community so that NGOs can provide communities like yours with better supplies and services. The questions are specifically about shelter, household items, and your preparations for winter. The survey usually takes about 30 – 45 minutes to complete. Any information that you provide will be confidential and anonymous. This is voluntary and you can choose not to answer any or all of the questions; however we hope that you will participate since your views are important. Participation in the survey does not have any impact on whether you or your family receive assistance. Do you have any questions?		
			Informed consent	Do you consent to participate in this survey?		Yes/No/Ineligible
	A.1	Location	Province	In which province is this household located?		Dropdown provinces list
	A.2		District	In which district is this household located?		Dropdown districts list
	A.3		Village	In what village is this household located?		Dropdown villages list

A.4.1	Strata	% of households categorized as IDP for this assessment	Is the current location of the household (where the interview is taking place), the area of origin of the majority of the household members?		Yes/No
A.4.2		% of household classified as non-displaced disaster-affected and host community for this assessment	Has your household been damaged or severely damaged by natural disaster since the start of 2019?		Yes/No
A.5	Demographics	Gender of respondent	Gender of respondent	Enumerator observation	Male/Female
A.6		Age of respondent	How old are you?	Integer	
A.7		% of households by age/gender of HoH	Are you the head of household?	Head of household is the main decision maker for the household. A household is a group of people who live in the same shelter and eat from the same food pot.	Yes/No
A.7.1		% of households by gender of HoH	[If no to A.6] What is the gender of the head of household?		Male/Female
A.7.2		% of households by age of HoH	[If no to A.6] What is the age of the head of household?	Integer	
A.7.3		% of HoH by marital status	What is the marital status of the head of household?		Married Married, but spouse living elsewhere in Afghanistan Married, but spouse living in a different country Single Divorced Widowed I do not want to answer

A.8	% of households by number of members Average household size	How many individuals are living in the household?	Integer	
A.9	Number of Female New born (< 1 year)	Starting with the youngest, please indicate the age and gender of the individuals in your household, including yourself.	Integers , all ages listed on one screen	
A.9	Number of Male New born (< 1 year)		Integer	
A.9	Number of Female children (1 < 5yr)		Integer	
A.9	Number of Male children (1 < 5yr)		Integer	
A.9	Number of School-aged girls (5 < 16yr)		Integer	
A.9	Number of School-aged boys (5 < 16 yr)		Integer	
A.9	Number of Female adolescents (16 < 18yr)		Integer	
A.9	Number of Male adolescents (16 < 18yr)		Integer	
A.9	Number of Female adults (18 < 50yr)		Integer	
A.9	Number of Male adults (18 < 50yr)		Integer	
A.9	Number of Female older adults (50 < 64yr)		Integer	
A.9	Number of Male older adults (50 < 64yr)		Integer	

A.9		Number of Female elders (65+)		Integer	
A.9		Number of Male elders (65+)		Integer	
A.10	Vulnerability	Number of HH members with disability	How many members of your household have a disability or chronic illness that prevents them from completing everyday tasks?	Integer. A person has a disability or chronic illness if they have a physical or mental problem which prevents them from taking care of themselves or participating in society the same as others.	
A.11		Number of pregnant household members	How many women in your household are pregnant?	Integer	
A.12		Number of female households members breastfeeding	How many women in your household are currently breastfeeding?	Integer	
A.13		% of households with adults without a tazkera	Which adults in the household have a tazkera?	Select one	Only head of household All adult household members (aged 18 +) Some adult household members (aged 18+) No adults in household have a Tazkera Do not know
A.14	Socioeconomic Status	% of households by number of breadwinners	How many breadwinners (currently working and over 16 years) are in your household?	Integer. A breadwinner is an individual over age 16 earning an income and contributing to household finances	
A.15		Median and mean cash income	What was the total cash income from all sources for your household in the last 30 days (in AFN)?	Integer	

A.16.1		% of household by source of household earnings	In the last 30 days, has money come into the household through the following means?	Select multiple	Income through work/labour Remittances/gifts Selling personal belongings Humanitarian aid (cash distribution) Government benefits (pension) Other
A.16.2		% of households by type of employment	[If money through work/labour in A.16.1] In the last 30 days, what type of work provided the majority of income for your household?	Select one	Cash crop farming Livestock farming Rental property Business / sale of goods / services Unskilled daily labour / no contract Skilled daily labour / no contract Formal employment / with contract Other (Specify)
A.18.2		% of displaced households, by AoO	[If 'no' to A.4.1] In which province did you live before you were displaced for the first time?	Drop down	Dropdown Province list
A.18.3		% of displaced households, by push factor	[If 'no' to A.4.1] What was the main reason why your household chose to leave your area of origin?	Select one	Natural disaster Armed conflict / military operation Clashes among AGEs/AoGs Intimidation and harassment by AGEs/AoGs Intimidation and harassment by government Inter-tribal or factional fighting Cross-border rocket shelling Kidnapping /abduction Land dispute/land occupation Other (Specify)

	A.18.4		% of displaced households, by time in current location	[If 'no' to A.4.1] How long ago did your household arrive at the current location?	Select one	Less than one month ago Less than three month but more than one month ago Less than six months but more then 3 months ago Less than one year but more than six months ago More then one year ago
	A.18.5		% of displaced households, by pull factor	[If 'no' to A.4.1] What was the main reason why your household chose to come to this location?	Select one	Family / friends are here Better employment opportunities Only staying temporary until moving to next destination Better security Better access to services Affordability of location Only place that could be found Other (Specify)
What are the different shelter typologies accessed by the populations of interest?	B.1	Shelter	% of displaced / non-displaced / non-displaced disaster affected households by type of accommodation	What type of shelter does the household live in?	Select one enumerator observation	Tents (emergency shelter) Makeshift shelter Transitional Permanent (mud or bricks) Collective centre (not intended for living) Open space Unfinished shelter (house) Damaged house Other (Specify)
	B.2	Shelter damage and repairs	% of displaced / non-displaced /	Has the household's current shelter been damaged in the last six months?	Select one	Yes/no

B.2.1	non-displaced disaster affected households with damaged shelter	[If yes to B.2] What was the main cause of this damage?	Select one	Yes/no
B.3		What is the extent of the damage to the shelter overall?	Select one	Good (no visible damage) Minor (some some insignificant damage, does not affect shelter stability) Bad (significant structural damage) Fully destroyed
B.3.1		What is the is the main roof material (covering) of this household's shelter?	Enumerator observation	Metal sheets (CGI) Slate Mud & grass Do not know Other (Specify)
B.3.2		What is the extent of the damage to the roof?	Enumerator observation	'Good (no visible damage) Minor (some some insignificant damage, does not affect shelter stability) Bad (significant structural damage) Fully destroyed
B.3.3		What is the main wall material (primary infill) of this household's shelter?	Enumerator observation	Timber Stone Bricks Concrete Handmade tent Tarpauline tent Do not know Other (Specify)
B.3.4		What is the extent of the damage to the walls?	Enumerator observation	'Good (no visible damage) Minor (some some insignificant damage, does not affect shelter stability) Bad (significant structural damage) Fully destroyed

B.3.5			[If minor, bad, or fully damaged to B.3] Have you been able to make the repairs that you wanted to your shelter?		yes/no
B.3.6		% of displaced / non-displaced / non-displaced disaster affected households unable to make repairs to damaged shelter	[If no to B.2.5] Why were you unable to make the repairs that you wanted?	Select multiple	Lack of authorization to do repairs Shelter / repair materials and labour were not available in the market Shelter and repair materials are too expensive Repairs require professionals but they are unavailable Repairs require professionals but we cannot afford their services Other
B.4	Living space	% of households by number of rooms for household use	How many rooms in the indoor living space are used by the household?	Integer	
B.5		% of households with separate room available for female household members	Is there a separate room available for female household members?		Yes/No
B.6		% of households with livestock living in living space	Are livestock kept in the same indoor living space as household members?		Yes/No

What are the specific shelter, living, and rent arrangements between host and displaced household members?	C.1	Tenancy	% of displaced households accommodation arrangement	What is your accommodation arrangement for this shelter?	Read options, Select one	Owned with documentation Owned without documentation Rented Hosted by friends/family for free Staying in accommodation for free with owner's consent Staying in accommodation for free without owner's consent Other (Specify) Prefer not to answer
	C.2		% of households with legal documentation proving ownership of their property/shelter	What is the tenure agreement of the living space used by the household?	Select one	Land title deed issued by Court of Law Customary tenure document Letter of permission from Government Authorities Safayee Notebook Rental agreement (written) Rental agreement (verbal) None (occupied without permission) Other (specify) Prefer not to answer
	C.2.1		% of households by length of rental/hosting arrangement	[If any rental agreement in C.2] For how much longer is this agreement valid?	Select one	Less than one month 1-3 months 4-6 months 7-12 months More then one year
	C.2.2		Average expenditure for rent	[If rented in C.1] How much did your household spend (in AFN) on rent last month?	Integer	
	Hosting arrangements		Non-displaced			

	C.3		% of non-displaced households hosting IDPs	[If 'yes' to A.18] Does your household host displaced individuals within your shelter?		yes/no	
	C.3.1		% of non-displaced households hosting IDPs by relationship	[If 'yes' to C.3] What is your relationship to the IDPs you're hosting?	Select one	They are family They are friends Contact through family Contact through friends Contact through local authorities Contact through private business Other	
	C.3.2		% of non-displaced households hosting IDPs by length of time hosting	[If yes to C.3] How long ago did you start hosting them?	Select one	Less than one month ago 1-3 months ago 4-6 months ago 7-12 months ago More then one year ago	
	Displaced						
	C.4		% of IDP households being hosted by relationship	[If hosted in C.1] How do you know or how did you establish contact with the host family?	Select one	They are family They are friends Contact through family Contact through friends Contact through local authorities Contact through private business Other	
	C.4.1		% of hosted IDPs paying compensation	[If hosted in C.1] Do you pay to be hosted?		Yes/no	
What is the level of tenure security/safety and dignity that affected populations have been able to achieve?	D.1	Security of tenure	% of households able to pay rent	[If 'rented in C.1] In the last 3 months, could you afford to pay your rent on time?		yes/no	
	D.1.1		% of households reporting a change in rent	[If 'rented in C.1] In the last 3 months, has rent increased, decreased, or stayed the same?	Select one	Increased Decreased Stayed the same Prefer not to answer	

	D.3			In the past 3 months, have you experienced an eviction?		yes/no
	D.3.1	% of households that have been evicted in the past 6 months		[If yes to D.3] For what reason were you evicted?	Select multiple	Unable to pay rent Disputes about rental price Dispute about ownership Other disagreements with landlord Dispute with host family Other (specify)
	D.4			Do you expect or fear that you will be evicted from your accommodation in the coming 3 months?		yes/no
	D.4.1	% of households with concerns about eviction in the next 3 months		[If yes to D.4] Why do expect or fear eviction from this shelter?	Select multiple	Unable to pay rent Disputes about rental price Dispute about ownership Other disagreements with landlord Dispute with host family Other (specify)
	D.5	Build Back Better	% of households with structurally weak shelter	Is the shelter foundation free from cracks?		yes/no/don't know
	D.6			Does the shelter have ANY plinth bands?	Plinth bands are concrete beams along the base of the shelter that buffer the structure from the ground.	yes/no/don't know
	D.7			Does the shelter have ANY corner bracing?	A corner bracing is short piece of wood or metal set horizontally where two walls meet at the ceiling, used to stiffen the structure	yes/no/don't know
	D.8			Do ANY doors and/or windows have lintels?	A lintel is a horizontal block that spans the space or opening between two vertical supports of a doorway or window.	yes/no/don't know

	D.9			Are all door and window edges starting AT LEAST 60 cm from all corners?		yes/no/don't know	
	D.10		% of households with shelters near environmental hazards	Does water drain away from the shelter? (e.g. after rains, does it pool around the home, or drain elsewhere)	For example, after rain, does water pool around the home, or drain elsewhere?		yes/no/don't know
	D.11			Have any trees been cut down and/or hillsides been excavated in the immediate area?	Immediate area = 10m		yes/no/don't know
	D.12	Protection	% of households living in shelters without a lock	Does your shelter have a lock?		yes/no	
	D.13		% of households feeling unsafe in their shelter	Do you and the rest of your household feel safe in this shelter?		yes/no	
	D.13.1			[If no to D.13] Why not?	Select multiple	Crime Armed group violence/threats Weak/damaged/collapsed structure Natural hazards Other	
1) What are the most reported challenges related to ES/NFI that the populations of interest face across the assessed provinces? 2) What coping strategies do the populations of interest	E.1	Challenges finding shelter	% of households without access to shelter	In the last 3 months, has there been times when you were not able to find shelter for your household?		Yes/No	
	E.1.1			[If yes to E.1] Why were you unable to find shelter?	Select multiple	Lack of identification documents Lack of current housing documents Lack of personal connections to find available shelter Certain groups not allowed to get legal authorisation Legal authorisation system too confusing for household to use Lack of money to afford shelter Other Prefer not to answer	

<p>mostly resort to when faced with challenges related to ES/NFI across the assessed provinces?</p>	E.1.2		% of households using negative coping mechanisms due to lack of shelter access	[If yes to E.1] In these times, what did you do?	Select all that apply	<p>Lived in fully damaged shelter Lived in partially damaged shelter Lived in makeshift shelter Lived in tent Lived in space usually intended for livestock Male members slept out to decongest shelter at night Rented temporary accommodation Lived with relatives or friends Lived in overcrowded/collective shelter Other</p>
	E.2		% of households reporting shelter material access at local markets	Were there any shelter materials you needed to buy in the last three months but were unable to afford or find in markets?		yes/no/don't know
	E.2.1	Challenges with market access for shelter materials	% of households reporting reasons for lack of access to shelter material at markets	[If yes to E.2] What was the main reason you could not get these materials?	Select one	<p>Physical constraints preventing access to markets (e.g. damaged/blocked roads) Security constraints preventing access to markets (insecurity on the road or in the market) Lack of transport to the market Closed market Items not available in the market Items available but cannot afford Other Do not know</p>
	E.3	Challenges with market access for NFIs	% of households reporting NFI access at local markets	Were there any household items you needed to buy in the last three months but were unable to afford or access in markets?		Yes/No

	E.3.1		% of households reporting reasons for lack of access to NFIs at markets	What was the main reason you could not get these materials?	Select one	<p>"Physical constraints preventing access to markets (e.g. damaged/blocked roads) Security constraints preventing access to markets (insecurity on the road or in the market) Lack of transport to the market Closed market Items not available in the market Items available but too expensive Other Do not know"</p>
	E.4		% of households reporting challenges with ESNFI aid	Have you faced any challenges with getting to aid distributions, receiving aid at these distributions, or using shelter materials or household items received through distributions by humanitarian actors?	Select multiple	<p>Yes, with accessing aid Yes, with receiving aid Yes, with using aid No challenges</p>
	E.4.1	Challenges with ESNFI aid	% of households reporting challenges accessing ESNFI aid	[If 'yes with accessing aid' to E.4] What was that difficulty in getting to aid distributions?	Select all that apply	<p>Physical constraints (roads damaged / blocked) No means of transport to distribution points Security constraints (insecurity on the route) People with reduced mobility do not have access to the distribution point Aid actors never work in the area Other</p>
	E.4.2	Challenges with ESNFI aid	% of households with challenges receiving aid	[If 'yes with receiving aid' to E.4] What was that difficulty in receiving aid?	Select all that apply	<p>Household received less assistance than other households with same needs Household received no assistance because they don't have Tazkera Political interference prevented receiving assistance Security issues at distribution points</p>

					Some groups are discriminated against at distributions Did not qualify as eligible for assistance Other
E.4.3		% of households reporting difficulty using aid	[If 'yes with using aid' to E.4] What was that difficulty in using aid?	Select all that apply	'Items provided were not enough Items provided were not what was needed Unfamiliar with items distributed so did not know how to use Other
E.5	Coping strategies for shelter material aid	% of households reporting negative coping mechanisms for shelter materials	What did you do when you could not get these items?	Select all that apply	Sale of households goods Sale of shelter/land Reduction of non-food expenses (education, health, etc) Reduction of food consumption Borrow money / take on debt Scavenge for materials Borrow or share materials Use money otherwise used for other purchases, Sell assets otherwise used for other purposes, Adults work extra shifts/jobs or begging Children work or beg None of the above Other
E.6	Access to information regarding ESNFI	% of households reporting no access to information regarding NGO distribution of ESNFI aid	In the past 6 months, have you received any information on how to receive Shelter or NFI support?		Yes/No

	E.6.1		% of households reporting source of information regarding NGO distribution of ESNFI aid	[If yes to E.6] What is the source of this information?	Select all that apply	Media (internet, radio etc) Friends / relatives Approached directly by assistance provider Community leader (mullah, malik, etc) Local council / government Other (specify) Not sure
What are the priority needs in terms of ES/NFI across the three populations of interest and across the assessed provinces?	F.1	Existing access	% of households reporting ownership of key NFIs	Do you currently have the following items in your household?	yes/no/don't know for each option	Bedding items Mattresses/Sleeping mats Cooking utensils Water storage containers (cans, buckets with lid, etc.) Solar lamps Heating fuel; Winter jacket (one per person) Winter shoes (one pair per person) Winter caps (one per person) Winter gloves (one pair per person)
	F.2		% of households reporting main energy source for heating	What is the main source of energy your household uses for heating?	Select one	Wood, bushes Coal Charcoal LPG (liquid petroleum gas) Electricity Animal dung Waste (paper, plastic, carton board, etc.) Other

F.3			Are the following items available in the nearest market?	select one 'Impossible to get / difficult to find / can be found / easily found for each:	Timber Glass for windows Solid fuel Blankets Warm jacket
F.3.1		% of households reporting access to key NFIs at markets	[If not 'impossible to get' at market in F.3] Has the price of the following items changed since last winter?	Increased / same / decreased / don't know for each:	Timber Glass for windows Solid fuel Blankets Warm jacket
F.4			Have you received humanitarian assistance in the past 3 months?		yes/no
F.4.1	Assistance received	% of displaced / non-displaced / non-displaced disaster affected households receiving humanitarian assistance	[If yes to F.4] What assistance have you received?	Select all that apply	Shelter Winterisation NFI Food Health care Drinking water Hygiene training/ kits Cash assistance Education for children under 18 Psychological support Other (Specify)

F.4.2	% of displaced households / non-displaced disaster affected / non displaced households	[If shelter / winterization / NFI to F.4.1] In what form have you received this assistance?	Select all that apply	Cash In-kind NFI Shelter materials Shelter labour Other
F.4.3	receiving ESNFI assistance, by form of assistance	[If 'cash' selected in F.4.2] How much cash did you receive (in AFG)?	Integer	
F.4.4	% of displaced households / non-displaced disaster affected / non displaced households receiving ESNFI assistance, by source of assistance	[If yes to F.4] From whom did you receive this assistance?	Select one	Family and friends Local community Mosque Afghanistan government Local organization International organization Other
F.5.1		Has a shelter been built for your family in the last year?	Select one	Yes/no
F.5.2	% of households who have received a physical shelter in the last year	[If yes to F.5.1] How long did it take to construct this shelter?	Select one	Less than one month One month Two months Three months Four months Five months Six months More than six months
F.5.3		[If yes to F.5.1] Who built this shelter for you?		International organization National organization Other

F.6	Priority Needs	% of households indicating priority needs (general)	What are your household's current priority needs? List up to 3	Select up to three	Employment / Skills training Agricultural / livestock support Food Health care Water / sanitation Shelter NFI Winterisation Legal advice Debt repayment Security Education No needs Other
F.7		% of households taking steps to prepare for the winter months, by steps	Are you taking any steps to prepare for the coming winter?		yes / no
F.7.1			[If yes to F.7] What are those steps?	Select multiple	Borrow from friends / relatives Stock pile firewood Reduce number or size of meals Movement / change location Other

	F.8.1		% of households reporting priority needs to prepare for winter	What is your household's first priority need in terms of shelter or NFIs to prepare for the winter?	Select one	Heating materials / Fuel Shelter repair / insulation Rental support Clothing Tarpaulin sheets Buckets or other water containers Cooking materials/kitchen materials Blankets and quilts Heating stoves Thermal floor mats Utilities No needs Other (Specify)
	F.8.2			Specifically regarding household items, what is your household's first priority need during the winter period?	Select one (cannot select the same as first priority)	as above
	F.8.3			Specifically regarding household items, what is your household's first priority need during the winter period?	Select one (cannot select the same as first or second priority)	as above
What would be the preferred modalities of aid provision related to ES/NFI of the populations of interest across the	G.1	Preferred modalities for aid	% of households reporting preferred modalities for NFI assistance	If you could choose to receive non-food item assistance in any form, which one would you prefer?	Select one read out options	Direct distribution of articles (in-kind) Cash for the purchase of articles Vouchers for the purchase of articles Training on how to use distributed articles No preference

assessed provinces?	G.2		% of households reporting preferred modalities for shelter assistance	If you could choose to receive shelter assistance in any form, which one would you prefer?	Select one read out options	Direct distribution of shelter/shelter materials (in-kind) Distributions of cash for the rent or purchase of shelter/shelter materials Distributions of vouchers for the purchase of shelter/shelter materials Training on how to use shelter materials External actor directly assists with shelter repairs (NGOs, local council, etc) Discounted accommodation No preference
	G.3		% of households reporting preferred modalities for winterization assistance	If you could choose to receive assistance for winter specifically assistance in any form, which one would you prefer?	Select one read out options	Direct distribution of articles (in-kind) Distributions of cash for the purchase of articles Distributions of vouchers for the purchase of articles Training on how to use distributed articles No preference
	G.4	Preferred use of cash assistance	% of households reporting preferred modalities for shelter assistance	If you received aid in the form of cash or vouchers, what are the top three NFIs you would prefer to purchase yourself using this type of aid?	Select up to 3	Bedding items Mattresses/Sleeping mats Cooking utensils Water storage containers (cans, buckets with lid, etc.) sources of light / torches solar lamps Heating fuel; Winter sweater (one per person) Winter shoes (one pair per person) Winter caps (one per person) Winter gloves (one pair per person) Other None of the above items

6. Monitoring & Evaluation Plan

IMPACT Objective	External M&E Indicator	Internal M&E Indicator	Focal point	Tool	Will indicator be tracked?
Humanitarian stakeholders are accessing IMPACT products	Number of humanitarian organisations accessing IMPACT services/products	# of downloads of x product from Resource Center	Country request to HQ	User_log	X Yes
		# of downloads of x product from Relief Web	Country request to HQ		X Yes
		# of downloads of x product from Country level platforms	Country team		X Yes
	Number of individuals accessing IMPACT services/products	# of page clicks on x product from REACH global newsletter	Country request to HQ		X Yes
		# of page clicks on x product from country newsletter, sendingBlue, bit.ly	Country team		X Yes
		# of visits to x webmap/x dashboard	Country request to HQ		<input type="checkbox"/> Yes
IMPACT activities contribute to better program implementation and coordination of the humanitarian response	Number of humanitarian organisations utilizing IMPACT services/products	# references in HPC documents (HNO, SRP, Flash appeals, Cluster/sector strategies)	Country team	Reference_log	[List here relevant HPC-documents to be monitored: E.g. Iraq HNO 2018, Iraq Flash Appeal Mosul, Shelter Cluster strategy] [List here relevant agency-documents to be monitored: E.g. UNHCR Country Strategy, UNICEF WASH Response Strategy]
		# references in single agency documents			
Humanitarian stakeholders are using IMPACT products	Humanitarian actors use IMPACT evidence/products as a basis for decision making, aid planning and delivery	Perceived relevance of IMPACT country-programs	Country team	Usage_Feedback and Usage_Survey template	[Outline here the usage survey to be implemented for this research cycle E.g. Usage survey to be conducted in November 2017, following the release of x outputs, targeting at least 10 partners E.g. Usage survey to be conducted at the end of the research cycle related to all outputs, targeting at least 20 partners]
		Perceived usefulness and influence of IMPACT outputs			
		Recommendations to strengthen IMPACT programs			
	Number of humanitarian documents (HNO, HRP, cluster/agency strategic plans, etc.) directly informed by IMPACT products	Perceived capacity of IMPACT staff			
		Perceived quality of outputs/programs			
		Recommendations to strengthen IMPACT programs			

Humanitarian stakeholders are engaged in IMPACT programs throughout the research cycle	Number and/or percentage of humanitarian organizations directly contributing to IMPACT programs (<i>providing resources, participating to presentations, etc.</i>)	# of organisations providing resources (i.e. staff, vehicles, meeting space, budget, etc.) for activity implementation	Country team	Engagement_log	X Yes
		# of organisations/clusters inputting in research design and joint analysis			X Yes
		# of organisations/clusters attending briefings on findings;			X Yes